



BFL Canada Professional Liability Insurance Portal: Your Access Awaits

Exciting news! The Professional Liability Insurance Portal, powered by BFL Canada, is now live and ready for your access. To ensure a seamless experience, BFL Canada will verify the membership status of **ANBMT Practising or Life Members in good standing**.

- For optimal performance, we recommend using **Google Chrome** or **Edge** as your preferred browsers when accessing the portal.
- Select the language of your choice in the top right corner of the screen (French or English).
- Payment methods: Credit Card and Single Bank Withdrawal. ***Cheque or money order not accepted.***
- To access the insurance portal, simply click here for easy access link and follow the steps below: <https://softmed.bflcanada.ca/en/account/home/>

1. Click: **New User**
 2. Select Association (click): **ANBMT**
 3. Complete: **NEW USER ACCOUNT**, click: Submit
 4. Complete: **SET YOUR PASSWORD**, click: New client
 5. Click: **Create a new insurance policy**
- APPLICATION FORM
6. Complete: **Consent and Acknowledgement**, click: Submit and Proceed!
 7. Complete: **APPLICATION FORM**, click: Next (at the bottom of each page)
 8. On the **PAYMENT** page:
 - choose Single Bank Withdrawal or Credit card
 9. You will be taken to the **CERTIFICATE VIEW** screen, where you can open and/or download a copy of the Full Document (completed application), Certificate and Invoice. (note that the portal will also automatically email your documents), for your records.
 10. Click: **Finish**.

If you are experiencing challenges accessing the portal, please reach out to **Claire Cosme**, **Senior Customer Service Representative**, for assistance. You can contact her via email at anbmtinsurance@bflcanada.ca or by phone at **1-416-849-3102**.



BFL CANADA Risk and Insurance Services Inc.