



Minutes from the Annual General Meeting of the Association of New Brunswick Massage Therapists, Inc., held on 11 February 2023 via the Zoom meeting platform (virtual AGM).

Total number of Practising members on 11 February 2023: 664
Total number of Practising members present at 2022 AGM: 67
Total proxies received from Practising members for 2022 AGM: 0
Total eligible members present and by proxy: 67
Quorum required twenty (20) voting members: Quorum confirmed

Executive members present:

- Christine Léger, Chair
- Aaron LeBlanc, Chair-Elect
- Tom Peppard, Secretary-Treasurer

Regional Directors present:

- Martine Hudon, Zone 4 (Madawaska/North-West)
- Jo-Ann Hache, Zone5 (Restigouche)

Executive members not present:

- N/A

Regional Directors not present:

- Ashley Brzezicki, Zone 1 (Moncton/South-East)
- Krista Sutton Zone 2 (Fundy Shore/Saint John)
- Alison Orr Zone 3 (Fredericton/River Valley)

Executive Director's Office:

- Coralie Hopkins, Executive Director

Guests:

- No guests present.

1. Rules of the Meeting

Christine Léger explained why the 2022 AGM was held in February 2023. She explained that some members may be confused by our referring to the AGM as the 2022 AGM although we are in 2023. The Bylaws state that the AGM must be held no more than 14 months after the last AGM which was held on December 4, 2021. The 2022 AGM was scheduled for February 11, 2023, allowing for the 14 months after that last AGM. Christine stated that she wanted to clarify that with everyone.

*6.4.1 Annual **General Meetings** shall be held at least in every fiscal year and not later than fourteen (14) months after the holding of the preceding **Annual General Meeting**.*

Christine briefed the participants on the rules of the meeting and how to conduct questions and answers, including the use of the chat box versus the question/answer box.

Christine Léger established the number required for special resolutions 2/3 , i.e., Bylaw amendments. The number required was 45 for special resolutions.

8.7 BYLAW AMENDMENTS

8.7.1 These **Bylaws** may be amended at a **General Meeting**.

8.7.2 These **Bylaws** may be repealed or amended only by a **Special Resolution** passed at a **General Meeting**, which shall be conducted in such manner as determined by the **Board of Directors**.

2. Word of Acknowledgment of Indigenous Nations

Christine Léger, Chair, read aloud the word of acknowledgement of Indigenous nations.

3. Call to Order

Christine Léger, Chair, called the 2022 Annual General meeting to order at 10:09am.

The option was given to provide information in either official language, English, or French. No one requested explanations to be provided in French. The option was also provided to ask questions and be provided answers in either language in the chat or question/answer box.

4. Establish Quorum

Quorum was established and confirmed.

6.10 QUORUM FOR AGMS AND SPECIAL GENERAL MEETINGS

A quorum shall be twenty (20) Voting Members.

2.1.21 "Voting Member" means only Practising Members who are in good standing with the Association and with the College and have been in good standing for at least thirty (30) days immediately prior to a General Meeting may vote on all matters requiring same at General Meetings.

5. Approval of the 2022 Agenda

Motion to approve the agenda, as presented, was made by Lindsey Fraser.

Motion was seconded by Cara Seeley.

Discussion: there was no discussion.

Motion to approve the agenda, as presented, was voted on and approved by eligible voting members. Motion carried.

6. Reading, correction, and approval of Minutes from the 2021 Annual General Meeting

Motion to approve the 2021 AGM Minutes, as presented, was made by: Martine Hudon.

Motion was seconded by Jennifer Brewer.

Discussion: there was no discussion.

Corrections: There were no errors or omissions.

Motion to approve the 2021 Minutes was voted on and approved by eligible voting members.
Motion carried.

7. Executive and Committee Reports

a. Chair Report

Motion to receive the report, as presented, was made by Erica Robertson.
Motion was seconded by Isabelle Gionet.

Discussion: there was no discussion.

Motion to receive the Chair report was voted on and received by eligible voting members.
Motion carried.

Motion to approve the report, as presented, was made by Monica Pelletier.
Motion was seconded by Martine Hudon.

Discussion: there was no discussion.

Motion to approve the Chair report was voted on and approved by eligible voting members.
Motion carried.

b. Executive Director Report

Motion to receive the report, as presented, was made by Jo-Ann Hache.
Motion was seconded by Monica Carroll.

Discussion: there was no discussion.

Motion to receive the Executive Director Report was voted and received by eligible voting members. Motion carried.

Motion to approve the report, as presented, was made by Erica Robertson.
Motion was seconded by Amber MacDonald.

Discussion: there was no discussion.

Motion to approve the Executive Director Report was voted on and approved by eligible voting members. Motion carried.

c. Assault Prevention and Education (APEC) Committee's Report

Motion to receive the report, as presented, was made by Lindsey Fraser.
Motion was seconded by Holly Peters.

Discussion: there was no discussion.

Motion to receive the APEC report was voted on and received by eligible voting members.
Motion carried.

Motion to approve the report, as presented, was made by Joëlla Thibodeau.
Motion was seconded by Roberte Richard.

Discussion: there was no discussion.

Motion to approve the APEC report was voted on and approved by eligible voting members.
Motion carried.

d. Audit and Finance Committee Report

Motion to receive this report, as presented, was made by Matthew Wills.
Motion was seconded by Tiffany Jardine.

Discussion: there was no discussion.

Motion to receive the Audit and Finance report was voted on and received by eligible voting members. Motion carried.

Motion to approve the report, as presented, was made by Jo-Ann Hache.

Motion was seconded by Melanie Toner.

Discussion: there was no discussion.

Motion to approve the Audit and Finance report was voted on and approved by eligible voting members. Motion carried.

e. Board Governance Advisory (BGAC) Committee Report

Motion to receive this report, as presented, was made by Erica Robertson.

Motion was seconded by Amber MacDonald.

Discussion: there was no discussion.

Motion to receive the BGAC report was voted on and received by eligible voting members.

Motion carried.

Motion to approve the report, as presented, was made by David Chesson.

Motion was seconded by Matthew Wills.

Discussion: there was no discussion.

Motion to approve the BGAC report was voted on and approved by eligible voting members.

Motion carried.

f. Course Report

Motion to receive this report, as presented, was made by Monica Pelletier.

Motion was seconded by Holly Peters.

Discussion: there was some discussion. A question was posed if the AGM in 2023 would be held in-person. Coralie Hopkins responded that next year's AGM is expected to be in-person and that it would be discussed further at the end of the AGM presentation.

Motion to receive the course report was voted on and received by eligible voting members.

Motion carried.

Motion to approve the report, as presented, was made by Holly Peters.

Motion was seconded by Marsha Thelosen.

Discussion: there was no discussion.

Motion to approve the course report was voted on and approved by eligible voting members.

Motion carried.

g. Financial Year-End Review Report (Grant Thornton)

Motion to receive the report, as presented, was made by Cara Seeley.

Motion was seconded by Tiffany Jardine.

Discussion: there was no discussion.

Motion to receive the Financial Year-End Review report was voted on and received by eligible voting members. Motion carried.

Motion to approve the report, as presented, was made by Matthew Wills.

Motion was seconded by Charlyne Boudreau.

Discussion: there was no discussion.

Motion to approve the Financial Review report was voted on and approved by eligible voting members. Motion carried.

h. Mentorship Committee report

Motion to receive the report, as presented, was made by Jo-Ann Hache.

Motion was seconded by Roberte Richard.

Discussion: there was no discussion.

Motion to receive the Mentorship Committee report was voted on and received by eligible voting members. Motion carried.

Motion to approve the report, as presented, was made by Holly Peters.

Motion was seconded by Monica Pelletier.

Discussion: there was no discussion.

Motion to approve the Mentorship Committee report was voted on and approved by eligible voting members. Motion carried.

8. New Business

i. Elections for the following positions:

Position of Chair

Christine Léger was nominated to the position of Chair.

Christine Léger accepted the nomination.

The number of nominees for the position equalled the number of vacancies. There were sufficient nominees for the position of Chair; no further nominations were submitted as of the deadline 15 days prior to the AGM. Nominations are not permitted from the floor as per the Bylaws.

Christine Léger was elected by acclamation to the position of Chair.

Position of Chair-Elect

Aaron LeBlanc was nominated to the position of Chair-Elect.

Aaron LeBlanc accepted the nomination.

The number of nominees for the position equalled the number of vacancies. There were sufficient nominees for the position of Chair-Elect; no further nominations were submitted as of the deadline 15 days prior to the AGM. Nominations are not permitted from the floor as per the Bylaws.

Aaron LeBlanc was elected by acclamation to the position of Chair-Elect.

Regional Director Positions

Zone 2–Fundy Shore/Saint John

Discussion: There was some discussion.

No candidates. Two-year term.

Christine Léger, President, indicated that the Zone 2 position is vacant and that there are no candidates. The Board hopes that in the coming weeks and months it will find candidates to fill this vacancy. They will fill the vacancy by appointment in accordance with the authority of the Board of Directors under the Bylaws. A notification will be circulated to our members. If a participant from this area wishes to nominate their name, please contact ANBMT after this meeting. We would really like to have one member represent each region.

Zone 4–Madawaska/North-West

Martine Hudon was nominated to the position of Regional Director, Zone 4, Madawaska /Northwest.

Martine Hudon accepted the nomination.

The number of nominees for the position equalled the number of vacancies. There were sufficient nominees for the position of Regional Director, Zone 4, Madawaska /Northwest; no further nominations were submitted as of the deadline 15 days prior to the AGM. Nominations are not permitted from the floor as per the Bylaws.

Martine Hudon was elected by acclamation to the position of Regional Director, Zone 4, Madawaska /Northwest.

Zone 6–Bathurst/Acadian Peninsula

Discussion: There was some discussion.

No candidates. Two-year term.

Christine Léger, President, indicated that the Zone 6 position is vacant and that there are no candidates. The Board hopes that in the coming weeks and months it will find candidates to fill this vacancy. They will fill the vacancy by appointment in accordance with the authority of the Board of Directors under the Bylaws. A notification will be circulated to our members. If a participant from this area wishes to nominate their name, please contact ANBMT after this meeting. We would really like to have one member represent each region.

Zone 7–Miramichi

Discussion: There was some discussion.

No candidates. One-year term.

Christine Léger, President, indicated that the Zone 7 position is vacant and that there are no candidates. The Board hopes that in the coming weeks and months it will find candidates to fill this vacancy. They will fill the vacancy by appointment in accordance with the authority of the Board of Directors under the Bylaws. A notification will be circulated to our members. If a participant from this area wishes to nominate their name, please contact ANBMT after this meeting. We would really like to have one member represent each region.

j. Vote to Approve Proposed Bylaw Amendments, as follows:

1. COMPOSITION OF THE BOARD

5.2.2 The **Officers of the Association** shall serve according to the following provisions:

- c) Each of the **Officers**, excluding the Chair, shall be elected by the **Voting Members**; and

Proposed Bylaw Amendment: (Indicated in blue)

5.2.2 The **Officers of the Association** shall serve according to the following provisions:

- c) Each of the **Officers**, excluding the Chair, shall be elected by the **Voting Members**; if the Chair-Elect is unable or unwilling to fill the position of Chair and the Past-Chair proposes to serve another term or if a Director offers, the position shall be elected by the voting members in accordance with **Article 5.3.4, 5.4.4** and the **Policies and Procedures**; and

Motion to approve the Bylaw amendment was made by Erica Robertson.

Motion was seconded by Martine Hudon.

Discussion: there was no discussion.

Motion to approve the proposed Bylaw amendment was voted on and approved by eligible voting members; there were forty-eight (48) votes for, one (1) vote against. Motion carried.

2. COMPOSITION OF THE BOARD

5.2.2 The **Officers of the Association** shall serve according to the following provisions:

d) The Chair shall have served as Chair-Elect prior to becoming Chair of the **Board of Directors**.

[Proposed Bylaw Amendment: \(Indicated in blue\)](#)

5.2.2 The **Officers of the Association** shall serve according to the following provisions:

d) The Chair shall have served as an Officer or Director prior to becoming Chair of the **Board of Directors** in accordance with **Article 5.4.4** and the **Policies and Procedures**;

Motion to approve the Bylaw amendment was made by Matthew Wills.

Motion was seconded by Holly Peters.

Discussion: there was no discussion.

Motion to approve the proposed Bylaw amendment was voted on and approved by eligible voting members; there were fifty-one (51) votes for, zero (0) votes against. Motion carried.

3. NOMINATION AND ELECTION

5.4.4 Upon expiry of their term of office or vacancy in the position of Chair, the Chair-Elect shall fill that position.

[Proposed Bylaw Amendment: \(Indicated in blue\)](#)

5.4.4 Upon expiry of their term of office or vacancy in the position of Chair, the Chair-Elect shall fill that position. **If the Chair-Elect is unable or unwilling to fill the position, the Secretary-Treasurer shall fill the position. If the Secretary-Treasurer is unable or unwilling to serve as Chair, the position may be filled by another director of the board in accordance with Article 5.1.1–5.1.3 and the Policies and Procedures.**

Motion to approve the Bylaw amendment was made by Lindsey Fraser.

Motion was seconded by Erica Robertson.

Discussion: there was no discussion.

Motion to approve the proposed Bylaw amendment was voted on and approved by eligible voting members; there were forty-eight (48) votes for, zero (0) votes against. Motion carried.

4. BOARD OF DIRECTORS

5.8 GROUNDS FOR REMOVAL

d) being absent from more than three (3) consecutive meetings of the **Board of Directors**, after being advised of the holding of such meetings and excluding absences excused by a vote of a simple majority of the **Board of Directors**; or

[Proposed Bylaw Amendment: \(Indicated in blue\)](#)

5.8 GROUNDS FOR REMOVAL

d) being absent from more than two (2) consecutive meetings of the **Board of Directors**, after being advised of the holding of such meetings and excluding absences excused by a vote of a simple majority of the **Board of Directors**; or

Motion to approve the Bylaw amendment was made by Melanie Perrin.

Motion was seconded by Tiffany Jardine.

Discussion: there was no discussion.

Motion to approve the proposed Bylaw amendment was voted on and approved by eligible voting members; there were forty-seven (47) votes for, zero (0) votes against. Motion carried.

5. DUTIES OF OFFICERS

5.12.1 The Chair:

a) Served as Chair-Elect prior to becoming Chair of the **Board of Directors**;

[Proposed Bylaw Amendment: \(Indicated in blue\)](#)

5.12.1 The Chair:

a) Served as an Officer or Director prior to becoming Chair of the **Board of Directors** in accordance with Article 5.4.4 and the Policies and Procedures;

Motion to approve the Bylaw amendment was made by Monica Pelletier. Motion was seconded by Matthew Wills.

Discussion: there was no discussion.

Motion to approve the proposed Bylaw amendment was voted on and approved by eligible voting members; there were fifty-one (51) votes for, zero (0) votes against. Motion carried.

6. DEFINING AND INTERPRETING THE BYLAWS

2.1 DEFINITIONS

[Proposed Bylaw Definition: \(Indicated in blue\)](#)

2.1.12 “Ex Officio” means and refers to a member of a body (the board or a committee) who is part of it by virtue of holding another office, i.e., the Chair or Executive Director.

Motion to approve the Bylaw amendment was made by Lindsey Fraser. Motion was seconded by Holly Peters.

Discussion: there was no discussion.

Motion to approve the proposed Bylaw amendment was voted on and approved by eligible voting members; there were forty-five (45) votes for, zero (0) votes against. Motion carried.

7. DUTIES OF THE OFFICERS

5.12.1 The Chair:

d) Is an ex officio member of all committees, except the Board Governance Advisory Committee;

[Proposed Bylaw Amendment: \(Indicated in blue\)](#)

5.12.1 The Chair:

d) Is an **Ex Officio** member of all committees, except the Board Governance Advisory Committee;

Motion to approve the Bylaw amendment was made by Erica Robertson. Motion was seconded by Roberte Richard.

Discussion: there was some discussion. A question was posed, “Can the Chair be a member of the Audit and Finance Committee?” Coralie Hopkins responded that the answer was yes. The

only committee that the Chair is not an Ex Officio member is the Board Governance Advisory Committee.

Motion to approve the proposed Bylaw amendment was voted on and approved by eligible voting members; there were forty-nine (49) votes for, zero (0) votes against. Motion carried.

8. EXECUTIVE DIRECTOR

5.14.3 The Executive Director shall not vote at any meeting.

Proposed Bylaw Amendment: (Indicated in blue)

5.14.3 The Executive Director shall not vote at any meeting **and shall participate as an Ex Officio member of the Board and its various committees.**

Motion to approve the Bylaw amendment was made by Tiffany Jardine.
Motion was seconded by Matthew Wills.

Discussion: there was some discussion. A question was posed, “If we say shall does it make it obligatory.” Coralie Hopkins responded that the answer was yes. Shall does mean obligatory.

Motion to approve the proposed Bylaw amendment was voted on and approved by eligible voting members; there were forty-seven (47) votes for, zero (0) votes against. Motion carried.

k. Announce date for the 2023 AGM.

Discussion: there was some discussion.

Christine Léger, Chair, announced that the next 2023 AGM will be held in-person. The date and location to be announced at a later date. So, stay tuned. She read aloud Bylaw 6.4.1.

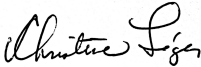
*6.4.1 **Annual General Meetings shall be held at least in every fiscal year and not later than fourteen (14) months after the holding of the preceding Annual General Meeting.***

9. Adjournment

All items on the agenda were covered.
Motion to adjourn the meeting was made by Melanie Perrin.
Motion was seconded by Amber MacDonald.

Discussion: there was some discussion. A question was posed, “Can we recommend that the AGM be held later in the spring when there is less chance of storms?” Coralie Hopkins responded that the answer yes. We always attempt to schedule the AGM when there is less likelihood of storms.

Motion to adjourn the meeting was voted on by eligible voting members. Motion carried.
The meeting was declared adjourned at **11:19am**.

Approved by Board of Directors: 

Reviewed by Board of Directors: March 12, 2023