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Board of Directors Meeting Summary
Sunday, November 14, 2021
6:00pm–8:00pm

Date of Board of Directors Meeting: November 14, 2021

Last Scheduled Board of Directors Meeting: October 10, 2021

Next Scheduled Board of Directors Meeting: December 19, 2021 (7:00pm–8:00pm)

Director Attendance: Aaron LeBlanc, Christine Léger, Nadine Currie Jackson. Christy Walker joined the meeting at 6:47pm.

Director Absent: N/A

Executive Director: Coralie Hopkins

1. Acknowledgment of Indigenous Nations

Acknowledgment read by Christine Léger.

2. Meeting Call to Order/Confirm Quorum

The meeting was called to order at 6:02pm.

Quorum was confirmed.

(As per Bylaw **Article 6.7**, Quorum shall be two-thirds of the Directors in office at the time the meeting convenes.)

3. Approval of the meeting agenda

A motion was moved and seconded to approve the meeting agenda.

Discussion: There was no discussion.

4. Approval of meeting minutes October 10, 2021

A motion was moved and seconded to approve the meeting minutes.

Discussion: There was no discussion

5. Approval of draft letter for the CMTNB Board of Directors.

A motion was moved and seconded.

Discussion: There was a no discussion.

Zoom Webinar & Conference

6. Without candidates for Zones 4 and 6 and the Secretary-Treasurer position. If there are no candidates to fill these positions, the BOD and BGAC can still seek members to fill the vacancies after the AGM (according to the Bylaws).

Discussion: There was some discussion.

7. This amendment shows November 2022 AGM. This may be an issue if the AGM is hosted in February 2022.

A motion was moved and seconded.

Discussion: There was some discussion.

8. Cross referencing the list of votes with attendees (and proxies) and then tabulating the result in real time. "Voting on motions and resolutions at the General Meeting"

A motion was moved and seconded.

Discussion: There was some discussion.

9. Review AGM script: how the meeting will be conducted and the wording of each specific agenda item according to *Perry's call of Order*.

Discussion: There was some discussion.

10. Recommend Bylaw info session to be held on Sunday, November 28th and offered to all members. (The day before voting commences.)

Discussion: There was some discussion.

11. Zoom Webinar 30-day subscription purchased: Practise with the webinar settings and go through a rehearsal prior to the AGM.

Discussion: There was some discussion.

12. Recommend a deadline for advance voting and instructions for accessing the AGM meeting.

Discussion: There was some discussion.

13. Recommend that the BOD schedule the next AGM in February 2023 and that it be another virtual AGM. (Bylaws state it must be held within 14 months of the last AGM.)

Discussion: There was some discussion.

12. Adjournment

A motion was moved and seconded to adjourn the meeting.

Discussion: There was no discussion

Meeting adjourned at 7:38pm